

Franklin Borough School

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John R. Giacchi
Chief School Administrator

Barbara Decker
Business Administrator
Board Secretary

June 4, 2020

Dear Franklin Borough School Families,

I hope this email finds you and your family well. As the end of the school year approaches, I would like to share some important information with you.

Diagnostic Assessment - There are many ways in which the school tracks student growth. One of the measures used in K - 8 is a diagnostic assessment through STAR, an online assessment program. Students are assessed using this tool three times a year. In the coming week, your child's teacher will assign the diagnostic assessment to your son/daughter. The data from this assessment is important as it will inform the teachers where your child is academically, allowing teachers to plan appropriately for the next school year.

I ask that you do not help your child complete the STAR assessment; there will be answers your child does not know, and that is to be expected. Your support in encouraging your child to complete the assessment is greatly appreciated.

Last Day of School - The last day of school is Thursday, June 18th.

8th Grade Graduation - The 8th grade graduation ceremony will be virtual. Please join us on Thursday, June 18th at 7:00 p.m. to view the ceremony and celebrate the accomplishments of the Class of 2020. We will post a link on our website.

12:30 p.m. Dismissal Days - Monday, June 15th through Thursday, June 18th are 12:30 p.m. dismissal days. Please be aware that teachers will not be accessible after 12:30 p.m. on these days as they will be engaged in professional development workshops.

Students' Personal Items Pick-up Schedule - Teachers have collected students' personal items from lockers and classrooms and sorted them for pick-up. Families that have more than one child in school will pick up personal items for all their children at one time when the oldest child is scheduled for pick-up.

Not every student in preschool through 4th grade has personal items at school. For students in preschool through 4th grade, your child's teacher will contact you if you need to come to school on your scheduled day.

Personal items pick-up will take place starting next week using the schedule below:

Students' Personal Items Pick-up Schedule		
	9:00 a.m. - 11:30 a.m.	12:30 p.m. - 3:00 p.m.
Tuesday, June 9th	8th Grade	7th Grade
Wednesday, June 10th	6th Grade	-----
Thursday, June 11th	5th Grade	3rd and 4th Grade
Friday, June 12th	1st and 2nd Grade	Kindergarten and Preschool

Upon your arrival at school to pick up your child's personal items, I ask that you adhere to the following protocols:

- Enter the school grounds via Washington Avenue, and make the first left into the bus lane.
- At the marked location and from inside your vehicle, tell the school staff member your child's name/grade. Be sure to let the staff member know if you are picking up items for more than one child.
- The school staff member will gather your child's belongings, bring them to your car, and place them in your trunk.
Please do not get out of your car.
- Once you have received all your items, exit the school grounds via the bus lane and into the back parking lot.

Chromebooks - Students in kindergarten through 7th grade who have Chromebooks will keep them through the summer. Students in 8th grade who have a Chromebook must return them during diploma distribution on June 18th.

Return of School Items - All items such as library books and textbooks must be returned during personal item pick-up. Please put all items in a bag labeled with your child's name. Hand the bag to the staff member taking your child's name when you drive up.

Band Instruments - Students in 4th - 7th grade will keep their instruments through the summer. Students in 8th grade must return their instruments during personal item pick-up. Be sure instrument cases are clearly marked with your child's name.

Yearbooks - You may purchase yearbooks through June 30th:

- Step 1: Visit <https://www.memorybook.com/online-pay/parent-pay/>
- Step 2: Enter your school code 014130 then click "Go to your school account log in"
- Step 3: Click on the link below your school name
- Step 4: Login if returning or register as a "new user"
- Step 5: Buy a yearbook for \$15.00

Email Mrs. LoPorto kloporto@fboe.org with any questions.

Yearbooks will be distributed using the schedule above for students' personal items pick-up whenever possible.

Yearbook E-signatures - The publisher of our school yearbook, MemoryBook by Jostens, has created a digital platform so students have the opportunity to ask classmates to sign their yearbook. To participate in this platform, families can sign up individual students. Parent emails must be used since students' school emails cannot receive correspondence outside the school's domain, and parents are responsible for their child's use of this site. Please read the site's terms and conditions during registration.

To sign up for this free, digital-yearbook-signing platform, visit <https://yearbooksigning.jostens.com/home>.

Once you have created an account, share the unique URL with friends, classmates, and teachers so that they may sign. After your pre-selected closing date, a notification will be sent to the email used to register the account to make final edits. Then, you may download the signed pages as a PDF document to be printed.

If you have any questions about the E-signatures yearbook platform, please reach out to our yearbook advisor, Mrs. LoPorto at kloporto@fboe.org.

Win a Pizza! - To help keep students motivated, the Franklin Education Association has partnered with TJ's Pizza and Mamma Cees to award one free pizza each Friday to 14 students and their families. Going through the end of the school year, students who complete all of their school work and attend all online class meetings for the week will have their name entered into a drawing to win a free pizza. Fourteen winners will be randomly chosen every Friday! Winners will be announced on school social media outlets, and a gift certificate for one free pizza will be mailed home. Good luck, and keep working hard!

STEAM Challenge - The weekly STEAM Challenge provides fun activities you may do with your children. I encourage all of our Franklin Borough School families to participate. This is a great way to work together and have fun. I look forward to seeing all your creative designs! For more information about the STEAM Challenge, please visit the morning assembly announcements slideshow, or contact Mrs. Roberts at lroberts@fboe.org.

8th Grade Spotlight - To recognize the class of 2020, a student spotlight is posted daily on the [What's New](#) tab on the school website. Please make time to read about each of our unique graduates.

Remote Learning Continues - Please continue to encourage students to check the [Remote Learning Plan](#), *Google Classroom*, and their school email daily. Be sure to encourage your child to complete schoolwork so that he/she receives credit for the completed work. You may reach out to your child's teacher or an administrator if you need assistance with remote learning.

Extended School Year (ESY) Program - Franklin Borough School is currently planning for remote ESY programs. More information about the ESY program will be provided soon.

Building Access - The school building remains accessible only by appointment. If you need a Chromebook or any other item from the school building, please email a school administrator to schedule a time to pick up the needed item.

- **Mr. Giacchi** - jrgiacchi@fboe.org
- **Dr. Vallacchi** - lvallacchi@fboe.org
- **Mrs. Ryder** - cryder@fboe.org
- **Voicemail** - 973-827-9775 ext. 7212 *Voicemail is checked in the morning and afternoon.*

Please do not come to the building unannounced as the building is staffed on a limited basis.

School Meals - Breakfast and lunch are available for all school families. Families may pick up meals on Mondays and Wednesdays between 12:00 p.m. and 1:00 p.m. at the auditorium entrance of the school. If you would like to begin picking up school meals for your child, please contact Mr. Giacchi at jrgiacchi@fboe.org or Dr. Vallacchi at lvallacchi@fboe.org.

As circumstances change for many families during the extended school closure, please know that you may contact Mrs. Carr via email at jcarr@fboe.org if you have questions about the National School Lunch Program. Applications are available on the school website at [free/reduced meals application](#).

School Communications - Email and electronic notifications are our primary source of communication with school families. As the school year comes to a close, the amount of information the school disseminates will increase. Please take the time to carefully read through all school communications so that you don't miss important information.

Dates to Remember:

- **Monday, June 15th - Thursday, June 18th** - 12:30 p.m. Dismissal Days
- **Thursday, June 18th** - Last day of School
7:00 p.m. - 8th Grade Virtual Graduation Ceremony

This is the home stretch! It is very important that we continue to work together to keep our students motivated through the end of the school year. If you or your child need additional support, please reach out to your child's teacher or me. The faculty and staff of Franklin Borough School are here to support you and your family.

Thank you for your support as we continue with remote learning for all students. You may reach me via email at jrgiacchi@fboe.org if you have any questions or concerns.

Best wishes to you and your family.

Stay healthy,

John R. Giacchi

John R. Giacchi,
Chief School Administrator